

**Bonded Global Australia Pty Ltd**

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**BOND APPLICATION
CHECKLIST****FOR CLIENT USE**

This checklist should be used by the Applicant to ensure that all information that is required for the underwriting review is forwarded to Bonded Global. This information is required for the Applicant company as well as on a Group basis if applicable.

INFORMATION REQUIRED

- Company profile (e.g. Capability Statement)**
- Last two years financial statement (audited or professionally prepared) – Profit & Loss Statement, Balance Sheet and Cash Flow Statement**
- Most recent management accounts**
- Projected cash flow statements**
- Aged Debtors Listing & Aged Creditors Listing**
- Existing bank facility letter**
- Existing bond schedule**
- Group organisation chart (including all associated companies and trusts if applicable)**
- Management chart**
- Tendering and costing procedures**
- Major contracts completed (may be referred to in website)**
- Schedule of contracts in progress**
- Details of any problems or loss making contracts**
- Any other relevant information, brochures etc**
- Payment of the Bond application fee**

CONTRACT DETAILS

- A copy of the contract the Bond request relates to**
- Bond wording sample (i.e. specific bond wording required if not noted in the contract document)**
- Confirmation of any sub-contractors being engaged by the Applicant to complete the contract and confirmation if they are bonded**
- Confirmation on provisions for escalation and dispute resolution (if not noted in the contract document)**